

BRIDAL INFO PACK | YEAR 15 | 2024 | GARDEN ROUTE

DEAR BRIDE


YOUR BRIDAL GLAM JOURNEY STARTS HERE



PROFESSIONAL - PASSIONATE - PERFECTION



DONNA TAYLOR

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- A woman with long, wavy blonde hair is wearing a white lace wedding dress. She is standing in front of white curtains, looking over her shoulder towards the camera. The background is softly lit, and a floral patterned chair is visible in the lower right corner.
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CONGRATULATIONS ON YOUR ENGAGEMENT

I am honoured to be considered
by you as your bridal
makeup and hair artist



NOTE FROM DONNA

YOUR EXPERIENCE

I would love this to be an unforgettable process and experience for you and would love to be a part of it! To make things a bit easier for you during this process of booking your hair and makeup and knowing what to expect, I have compiled some information that hopefully answers any queries you might have around booking your bridal hair and makeup services with me.

Please read carefully to ensure everything flows smoothly.



DONNA TAYLOR



"MAKEUP IS
THE FINISHING
TOUCH, THE
FINAL
ACCESSORY."

- MARC JACOBS

THE FLOW

My entire process with you on this journey, summarized in steps. Below is a complete overview of what to expect of the process with me leading up to your big day!

01

Email me your requirements

Refer to pg. 6

02

I will check my availability

03

If available, I will send you a quote

According to your requirements

04

Book me

By transferring booking fee and signing contract

05

I will book and confirm your date

06

We schedule your trial

Closer to the wedding date. refer pg. 7

07

Your trial!

The excitement kicks in

08

I will send your timeline for your big day

To be discussed at trial

09

Transfer your outstanding amount

10

IT'S YOUR BIG DAY!!!

THE BOOKING PROCEDURE

Once you provide me with the required information listed beside here, I will be able to send you a quote accordingly.

Your quote will state your service fee which also acts as a booking fee. Your booking date will only be fixed and confirmed once your booking fee has been paid and your contract has been signed and sent back to me.

So, when do you book your trial? Trials are usually done 2- 6 weeks before the wedding date. This conversation can happen about 3 months prior to the big day.

1 Date of wedding?

2 Will it be for makeup?
Hair styling? Both?

3 Amount of entourage members needing my services?

4 Where will you be getting ready?



False individual stick-on lashes are available on prior arrangement, however, I suggest applying semi-permanent lash extensions for long-lasting and best results. All brides will receive a 'touch-up kit' on wedding day.



"To make everything flows smoothly, a time line will be set up and is expected to be adhered by. Please make sure all the ladies are on time for their appointment stated on the time line."

THE DETAILS

At your trial, 90min per item is set out. For example: 3hrs in total for hair and makeup trial. Any additional time required for a trial, will be charged for additionally at R500 per hour.

When attending your trial, please come as a blank canvas: no makeup, hair washed the day prior to the trial.

The reason you need to wash your hair the day before, is that it is suggested that you do the same for your wedding day.

Freshly washed hair is soft and slips out of style much quicker. Your hair will style much easier and will hold the style much longer. Doing this for your trial, will give us a good idea of how of your hair will style on the day of your wedding.

Hair must be dry on the day of styling. Blow-drying of hair before styling takes extra time, which will then be charged for accordingly.

Please ensure you have freshly cleansed skin before your makeup application. For best results, apply your daily moisturizer after cleansing your face. I will then apply a primer and start the makeup application.

Trials will be held at my home studio in Wilderness. Weekends are reserved for weddings and events- **ONLY weekdays are reserved for trials.**

Makeup and beauty is my passion and will go the absolute extra mile to make you look and feel like the best on your wedding day! To make everything flow smoothly, a timeline will be set up and is expected to be adhered to. Please make sure all the ladies are on time for their appointment time stated on the timeline. A highly qualified and experienced assistant will be appointed for larger bridal parties for your convenience.

makeup artist
(noun) mayk.up **art.ist**

A person that can highlight your already existing beauty with a magic touch.

THE SERVICE AGREEMENT

Along with your quote, you will be receiving your service agreement that you will need to sign and send back to me for me to secure your date. Here is what to expect, **but please refer to the final signed agreement** :

The service contract is between the artist, Donna Taylor, and the bride/person responsible for the payments.

The artist will perform services as discussed and confirmed on the quote provided to the bride, on the wedding date provided, at location stipulated.

Upon signing of services contract, the bride agrees to pay the total amount stipulated on quote and to pay the total amount by at least one week before the date of the wedding.

The booking fee is non-refundable. This fee will be deducted from final amount payable at least one week before the wedding date. By paying the service fee, it is taken as the bride has read and accepted terms and conditions (service agreement) even if the service agreement has not been signed by the bride.

The artist will not be responsible for not being able to perform services due to load-shedding. This is to be arranged between the bride and the venue.

The artist will not be responsible for any damages to property during services

Should the artist's services be canceled by the bride within 6 months before the wedding date, for whatever reason, a cancellation fee will apply and will be the total sum of the bride's confirmed booking.

Should the wedding date be postponed/moved for whatever reason, the bride will be liable to pay a penalty fee of 50% of the confirmed booking, plus any additional services performed.

It will be the bride's responsibility to provide the artist with the correct location where artist will be required to meet the bride and entourage to perform agreed-upon services on the wedding day.

The timelines for the wedding day will be supplied by the artist upon discussion with bride. These timelines will be strictly adhered by. Should any member of the entourage require additional time as to what was stipulated, the artist will continue with bride within the stipulated times and finalize the entourage member's services if time allows after the bride is done on time.

No additional services that were not agreed on prior to the wedding day will be provided. The timelines are carefully worked out in advance and do not usually provide leeway for additional services. Should timing allow the additional service to be performed, the services will be paid in full on the same day.

Should the artist be required to stay an additional amount of time after bride has been done, an additional fee will be charged at a rate of R500 per hour.

The minimum booking quantity/fee for securing a Saturday date is: a bridal hair and makeup package, plus one entourage hair and makeup package (OR two entourage members booking one item each).

Once the bride agrees upon the invoice/quote, and confirms and secures the booking and date with the booking fee, the invoice may be amended with additional services at additional cost, however, decreasing the confirmed amount of services will not be subtracted from invoice and total amount outstanding.

Donna Taylor Pro Makeup + Hair goes to great extremes to ensure hygiene with products and equipment at all times. Although all products used are professional salon quality and of high standard, and as far as possible hypo-allergenic and suitable for sensitive skins, treatments/services, done by Donna Taylor and team, are done at clients own risk. It is the bride's responsibility to inform the artist of any special needs, attention, allergies of any of the person's receiving services of the artist.

ONLY weekdays are reserved for trials.